

Minutes of a meeting of the Governing Body of Tresham Institute of Further and Higher Education held on Thursday 4 June 2009, at 16.00 hours in Room 170, Windmill Avenue, Kettering.

Present:

A P Blunt (Vice-Chair)
J Bews
I Bray
J Dickinson
S Evans
D Hayes
C Isham
M Malin
M Silverman
Dr C Sworn
A P M Waterfield
G Wooldridge

In Attendance: S Kind (Director of Finance)
S Wesselby (Vice-Principal)
K Edwards (Director of Human Resources)
C Robinson (Clerk to the Governors)

47/09 Apologies

1 E Baines
M Lumsden
A McGlynn
P Wardle
D Mills

In the absence of the Chair A P Blunt took the Chair.

A P Blunt in his capacity as Chair of the Search and Governance Committee introduced a prospective new Governor, Simon Evans, and briefly informed members of Simon's C.V. It was proposed by A P Blunt, seconded by A P M Waterfield and unanimously agreed that Simon Evans be appointed *a Governor of Tresham Institute for a period of four years.*

48/09 Declaration of Interest

2 The Chair asked any member present to declare any interest they might have in items on the agenda. There were none.

49/09 Minutes of the meeting 7 May 2009

3 The minutes were agreed and signed.

50/09 Matters Arising

4 38/09 In reply to D Hayes query at the last meeting concerning the current costing of the Corby project compared with the original costing; S Kind replied that the original costing was £36.8m and the current projected cost plan is £38m, although the AiP cost plan is £34m. D Hayes asked how much of the project the Institute need to fund; S Kind replied that at the present time the LSC would fund 78% of the project.

51/09 Estates

Capital Projects Update

- 5 The Director of Finance reported on developments with the Capital Projects, Paper B. He informed members of the current position nationally with the LSC and capital funding saying that priority will be given to those institutions that meet the criteria outlined on page one of Paper B. The Principal said that the Institute had responded quickly to the new LSC criteria; the College has an excellent submission and we must now wait for the LSC decision. He said that although the continuing uncertainty was not good for staff, particularly at Corby, we must keep our nerve and present the best arguments possible. A P Blunt asked about the costs of the fees incurred so far, S Kind replied that the LSC will be looking for approval to pay out the fees owed to Colleges but there would be a time restriction, the Institute has now stopped paying consultants and management fees for work on the Capital Projects.

Approval of Stage D Reports for Corby and Kettering

- 6 S Kind informed members that the RIBA Stage D Report is with the Institute and is awaiting approval and a sign off by the Institute. He referred members to the Executive Summary prepared by Bond Bryan at the end of Paper B. After discussion members unanimously *approved the Stage D Reports for Corby and Kettering.*

52/09 Financial

Management Accounts to 30 April 2009 (period 9)

- 7 S Kind presented the Management accounts to 30 April 2009, noting that the Institute was on track to achieve a small operating surplus this year and staff costs were under budget.

53/09 Corporate

Principal's Blog

- 8 The Board noted and thanked the Principal for his blog.

54/09 Equality and Diversity - Training

This was the main item on the agenda for the Board and the Chair introduced the facilitator for the session, Mr Phil Barnett.

- 9 The agenda and copies of the materials used in the session are attached to these minutes.

55/09 Any Other Business

- 10 There was no other business

56/09 Date of Next Meeting

Thursday 2 July 2009

Confidential Item

K Edwards, Director of Human Resources requested that the Board approve the issuing of a 188 Notice to the Trade Unions of the Institute. She explained that the Institute employed 201 hourly paid staff on fixed term contracts. When the contracts expire at the end of the year they are deemed to have been dismissed, whilst the vast majority will be re-employed, the Institute is obliged to issue a 188 notice. It was proposed by C Sworn, seconded by J Dickinson and unanimously agreed *that approval be given to the issue of a 188 Notice to the Trade Unions at the Institute.*